

Fredericksburg Area Association of REALTORS®
Leadership Code of Conduct

To exhibit a high standard of leadership to the members, the industry and the community they serve, Officers, Directors, Working Group Chairs, Co-Chairs and Working Group members shall strive to:

- Demonstrate exceptional standards of personal and professional conduct.
- Promote and exemplify the essence of the Code of Ethics.
- Perform the duties of the office/position in good faith, with reasonable care, due diligence, and competence, without subordinating independent judgment.
- Maintain loyalty to the REALTOR® association, and pursue its objectives in ways that are consistent with member and public interest.
- Participate in Association activities and events.
- Recognize that the role of the leadership is to set policy for the Association and the role of staff is to implement those policies. Understand that leadership does not interfere with the duties of the CEO and the staff or undermine the authority of the CEO with the staff.
- Serve all Association members fairly and impartially and strive for excellence in all aspects of leading and setting policy for the association.
- Abide by the Association policies, procedures, and its by-laws. Abide by state regulatory laws and state and federal laws impacting REALTOR® associations.
- Respect the opinions of fellow leadership members. Support and promote the majority decisions of the Association/Working Groups even if it is contrary to personal opinion.
- Maintain the confidentiality of information relating to affairs of the Association acquired in the course of service, except when authorized or legally required to disclose such information.
- Report complaints to the proper leadership/staff authority.
- Refrain from speaking in the name of the Association unless authorized to do so.

- Keep abreast of issues that could adversely affect the Association in order to ensure its lawful and prudent operation.
- Declare any conflicts of interest.
- Contribute a fair share amount to RPAC each year.
- Respond to FAAR communications regarding leadership matters, specifically email, in a timely manner.

For the Board of Directors-

- Attend Board of Directors meetings.
- Serve on short term Task Forces as appointed by the President when requested.
- Represent the Board of Directors at FAAR functions.
- Represent FAAR at industry related events upon requests.
- Represent FAAR at community/civic events upon request.
- Attend the two major meetings of VAR-
 - the Legislative Conference (usually in February)
 - the Convention (usually in September).

Designated officers and VAR Delegates will be reimbursed for their expenses.

- Attend VAR's annual Leadership Symposium (usually in December). Designated officers and VAR Delegates will be reimbursed for their expenses.
- Attend the annual VAR Professional Standards Training.